



**PAWAR PUBLIC SCHOOL, NANDED CITY**  
(Affiliated to Central Board of Secondary Education, New Delhi vide  
Affiliation No. 1130613)

**IMPORTANT NOTICE**

**ADMISSIONS FOR ACADEMIC YEAR 2019-20**

**1. Eligibility Criteria for admission :**

**Date:- 3<sup>rd</sup> November 2018**

Std.	Eligibility Criteria
Nursery	3 Years complete as on 30 <sup>th</sup> September, 2019. (All children born on or between 1 <sup>st</sup> July, 2015 and 30 <sup>th</sup> September 2016)
Jr. KG	4 Years complete as on 30 <sup>th</sup> September, 2019. (All children born on or between 1 <sup>st</sup> October, 2014 and 30 <sup>th</sup> September, 2015)
Sr.KG	5 Years complete as on 30 <sup>th</sup> September, 2019. (All children born on or between 1 <sup>st</sup> October, 2013 and 30 <sup>th</sup> September, 2014)
Std. I	6 Years complete as on 30 <sup>th</sup> September, 2019. (All children born on or between 1 <sup>st</sup> October, 2012 and 30 <sup>th</sup> September, 2013)
Std. II to VIII	Based on Entrance Test – English and Mathematics of 20 marks each and passed and promoted certificate of the previous Std. from the previous school.

Age Criteria is as per the Maharashtra Government Resolution No.

**MISC – 9814 / PRA. KRA. 160/ S.D.1 dated 21/01/2015, 23/01/2015 and 25/01/2017.**

- Parents are requested not to waste their time if their ward does not meet the above age criterion.

**2. Preference for Admission:**

- 1) Wards of: Landowners / Shareholders. (\*Landowners / Shareholders Card mandatory)
- 2) Nanded City Flat owners. (\*Resident card mandatory)
- 3) Siblings of existing students.

**Note: Cousins will not be considered as siblings.**

- 4) If seats remain, Nanded City tenants. (\*Resident card mandatory)
- 5) If seats remain, then Non- Nanded City residents.



### 3. Admission Process for Nursery:

#### a) Issue of Forms:

- Forms will be available ONLINE ONLY to ALL ELIGIBLE candidates. [www.ppsnandedcity.com](http://www.ppsnandedcity.com)  
The cost of the form is **Rs.600/- (Non Refundable)**
- The online Admission Forms for Nursery will be available from **8:00 a.m. on Tuesday, 27<sup>th</sup> November, 2018 to Monday 3<sup>rd</sup> December, 2018 up to 3:00 p.m.**
- After filling up the online admission form, a single pdf file will be generated containing the **Administration Copy** of the filled form along with the **Medical History Sheet Form** and the **Parental Consent Form**. A payment receipt will also be generated. **Kindly download and save the admission form and payment receipt and print them subsequently at time of admission.**
- Random selection by lottery generated by computer program will be done.
- Form number of the Students selected by Lottery system (Computer generated results) will be declared **on Monday, 10<sup>th</sup> December 2018** after 3:00 pm.
- This **list of form numbers** will be displayed **on the school notice board** and on our **website on Monday, 10<sup>th</sup> December, 2018** after 3:00 pm.
- Admission process for these students should be completed **from Saturday, 15<sup>th</sup> December, 2018 to Thursday 20<sup>th</sup> December, 2018 during office hours (9.00 a.m. to 1:00 p.m.)**
- **Parents** of selected candidates will have to visit the school administration office with the hard copies of the completely filled Admission Form (**Administration Copy**), the **Medical History Sheet** with **Stamp and Signature of the Medical Practitioner**, the **Parental Consent Form** and all the required documents for the payment of fees. If the documents are incomplete or do not fulfill the eligibility criteria, the school will have the right to cancel the admission.
- At the time of submission, forms must be duly completed in all respects. **Incomplete forms will not be accepted.**
- Admission will be confirmed only after payment of fees and submission of all documents.
- **Parents are requested to note that Pre-primary section (Nursery, Jr. KG and Sr. KG) runs in two shifts and decision on the allocation of the shifts will be done by an auto generated system.**
- **Morning Shift - 7:50 a.m. to 11:15 a.m.**
- **Afternoon Shift - 11:20 a.m. to 2:35 p.m.**
- **No request for change of shift will be entertained.**



**As per the Government guidelines 25% seats at entry level (Nursery Class) are reserved as RTE Quota.**

#### 4. Admission Process for Jr. KG to Std. III

- **Jr. K.G. to Std. III: There are no seats available for Jr. K.G. to Std. III for the academic year 2019-20.**
- **Nanded City landowners / shareholders, flat owners and siblings those desirous of seeking admission to Jr. K.G. to Std. III for the academic year 2019-20 are requested to fill the online admission form and pay **600/- (Non-refundable)** for the same.**
- **The online admission forms for Jr. K.G. to Std. I will be available from **8:00 a.m. on Monday, 21<sup>st</sup> January, 2019** onwards. Your application will be kept **ONLY** on a wait list until any vacancy arises. The school will intimate only those parents who have registered online to complete the admission formalities, if any vacancy arises. Vacancies, if any, will arise only in case of withdrawal of existing students. Names will be selected based on **lottery system only** for Jr. KG, Sr. KG and Std. I.**
- **For Std. II and III please see point no. 1. (Eligibility Criteria for admission)**
- **The online admission forms for Std. II and III will be available from **8:00 a.m. on Monday, 21<sup>st</sup> January, 2019** onwards.**
- **Entrance Test will be conducted for admissions to Std. II and Std. III covering general English and Mathematics of the concerned Std. level. The activity of 1 hour will be held on Saturday, 9<sup>th</sup> February, 2019 or Saturday, 23<sup>rd</sup> February, 2019 at 10.00 a.m. The names of selected students from both days for waiting list will be declared on Monday, 4<sup>th</sup> March 2019. Admission process should be completed within 5 days.**

**We request you to kindly make alternate arrangements for admissions to avoid disappointment.**

#### 5. Admission Process for Std. IV to Std. VIII :

- **Forms will be available ONLINE ONLY to ALL ELIGIBLE candidates. The cost of the form is **Rs.600/- (Non-refundable)****
- **The online Admission Forms for IV to VIII will be available from **8:00 a.m. on Wednesday, 26<sup>th</sup> December, 2018.****
- **After filling up the online admission form, a single pdf file will be generated containing the **Administration Copy** of the filled form along with the **Medical History Sheet** Form and the **Parental Consent Form**. A payment receipt will also be generated. **Kindly download and save the admission form and payment receipt and print them subsequently at time of admission.****
- **There will be an entrance exam for students seeking admission to Std. IV to VIII. The Entrance Exam will be taken for English and Mathematics. Each paper will be of **20** marks. The Entrance Exam will be based on the previous Std.'s syllabus. **Admissions to Std. IV to VIII will be based on the performance in the Entrance Test and passed and promoted certificate of previous Std. of previous school.****
- **Candidates will have to show the receipt of online payment of admission form fee to appear for the Entrance Exam.**
- **Parents of candidates who clear the Entrance Exam will be informed by phone call and list will be display on notice board.**
- **Parents of selected candidates will have to visit the school administration office with two hard copies of the completely filled Admission Form, **Administration Copy, Medical History Sheet** with Stamp and Signature of the Medical Practitioner, the **Parent Consent Form** and all the required documents for the payment of fees. If the documents do not fulfill the eligibility criteria, the school will have the right to cancel the admission.**
- **Admission to Std. IV to VIII will be treated as provisional till the receipt of the original School **Leaving Certificate** from the previous school. The last date for submission of the same is **Saturday, 29<sup>th</sup> June, 2019.****
- **For residents of Nanded City it is mandatory to bring **Resident Card.****
- **Limited seats are available for Std. IV to Std. VIII hence admissions will be given only on merit.**

**Entrance Test will be conducted on Saturday, 9<sup>th</sup> February, 2019 or Saturday, 23<sup>rd</sup> February, 2019 at 10.00 am The names of selected students from both days for waiting list will be declared on Monday, 4<sup>th</sup> March 2019. Admission process should be completed within 5 days.**



6. **Documents to be submitted along with the completely filled and signed printouts of the Selected Online Admission Form (Nursery to Std. VIII):**

- Admission will be confirmed only after the fees are paid and all documents submitted.
- You should submit the following list of documents at the time of Admission :
  - i) Two passport size latest colour photographs of the child properly affixed on the place provided on the printout of the Admission Form and latest group photo of family (**Mother, Father of child and child**) **Size for family photo: 6"x 4" with plain background.**
  - ii) A self-attested copy of the Birth Certificate, in English. In case of Birth certificate in languages other than English please bring a translated copy of the certificate in English from a Govt. certified translator with stamp of translator.
  - iii) Bonafide certificate is mandatory.
  - iv) A self-attested copy of the students Aadhar card is mandatory. If necessary both parents Aadhar card will be required for verification.
  - v) Proof of Residence (Local): A self-attested copy of residence proof. Residence proof should be strictly in the name of the father, mother or grandparents of the child seeking admission **Any one** of the following documents can be produced as proof of residence:
    - a. Passport (Recent)
    - b. Electricity Bill (Recent)
    - c. Telephone Bill (Land Line).
    - d. Aadhar Card
    - e. Registered Sale / Rent Agreement Copy
    - f. Bank statement for the current month
  - vi) For Std. II to VIII a self-attested copy of the marksheet of the previous Std. from the previous school. **In case of student migrating from other countries, Indian embassy stamp is mandatory on Transfer Certificate.** (Not mandatory for Nursery to Std. 1.)
  - vii) **The Medical Certificate** provided in the printout of online Admission Form has to be completely filled, signed and stamped by a Registered Medical Practitioner.
  - viii) Photocopy of Passport / OCI card (for students migrating from outside India).
  - ix) Parents from the Reserved Category, who want the caste to be entered in the school register should submit a self-attested copy of the Caste Certificate in the name of the student and issued by the concerned Government Authorities.
  - x) A self-attested copy of Aadhar Card is mandatory.
  - xi) Admission to Std. II to VIII will be treated as provisional till the receipt of the original School Leaving Certificate from the previous school. The last date for submission of the same is **Saturday, 29<sup>th</sup> June, 2019.**

- You are requested to **carry all the original documents for verification.**



## **7. Payment of Fees for new Students of Std. I to Std. VIII :**

- Fees will not be accepted without submission of all the required documents.
- Details of Fee Structure for the academic year 2019-20 are displayed on the school website.
- Fees have to be paid through a **Demand Draft or Pay Order only** in the administration office of the school at the time of submission of the printouts of the admission form and the other documents.

At the time of admission two separate **Demand Drafts or Pay Order** have to be submitted in favour of "**Pawar Public School, Pune**" as follows:

- 1) "**Pawar Public School, Pune**" for **₹ 40,000/- (Interest Free)** towards Refundable Caution Money Deposit,  
**And**
- 2) "**Pawar Public School, Pune**" for **₹ 20,750/- (Non Refundable)** towards 1<sup>st</sup> Quarter Tuition Fees, Admission Fee, Term Fee, Library and Laboratory Charges.
- 3) PTA fees: Fees have to be paid through Cash / Cheque in favour of :  
**"PPS Nanded City – PTA Account"** for **₹ 50/-** towards Parent Teacher Association.
- 4) Option of online transfer is available.

## **8. Payment of Fees for new Students of Nursery, Jr.KG, Sr.KG:**

- Fees will not be accepted without submission of all the required documents.
- Details of Fee Structure for the academic year 2019-2020 are displayed on the school website.
- Fees have to be paid through a **Demand Draft or Pay Order only** in the administration office of the school at the time of submission of the printouts of the admission form and the other documents.
- At the time of admission two separate **Demand Drafts or Pay Order** have to be submitted in favour of "**Pawar Public School, Pune**" as follows:

- 1) "**Pawar Public School, Pune**" for **₹ 40,000/- (Interest Free)** towards Refundable Caution Money Deposit,  
**And**
- 2) "**Pawar Public School, Pune**" for **₹ 21,825/- (Non Refundable)** towards 1<sup>st</sup> Quarter Tuition Fees, Admission Fee, Term Fee, Library, Laboratory Charges.
- 3) PTA fees: Fees have to be paid through Cash / Cheque in favour of :  
**"PPS Nanded City – PTA Account"** for **₹ 50/-** towards Parent Teacher Association.
- 4) Option of online transfer is available.

## **9. Cancellation of Admission :**

- 1) Those parents who wish to cancel the admission of their ward should give a written application signed by both the parents/ guardians who signed the admission form, seeking cancellation of admission.
- 2) Only the Caution Money Deposit (**Interest Free**) will be refunded to those who seek cancellation of admission.
- 3) The application for withdrawal has to be accompanied by an application for the refund of caution money along with the original caution money receipt stating the name in which the refund cheque has to be issued. The caution money deposit amount will be refunded to the applicant within 21 working days, from the receipt of the application.



## 10. Re-opening Day

School will re-open for the academic year 2019-2020 on the dates mentioned below:

Std.	Day	Date
Jr. KG	Tuesday	2 <sup>nd</sup> April, 2019
Std. I – VIII	Tuesday	2 <sup>nd</sup> April, 2019
Sr.KG	Wednesday	3 <sup>rd</sup> April, 2019
Nursery	Monday	15 <sup>th</sup> April, 2019

## 11. School Timings :

1) Std. I – X: 7.50 am – 2.40 pm.

2) Nursery, Jr.KG and Sr.KG :

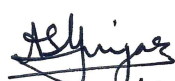
Morning Shift - 7:50 a.m. to 11:15 a.m.

Afternoon Shift - 11:20 a.m. to 2:35 p.m.

### Please note:

- The School will not entertain any correspondence, discussion, telephonic or personal inquiries regarding the admission process.
- Any intervention or pressure in the normal admission process will lead to immediate disqualification of the applicant.
- Genuine queries can be directed to [info@ppsnandedcity.com](mailto:info@ppsnandedcity.com). Information received from any other source may not be reliable and the school will not be responsible for the same.
- Do not ask admission related queries to the security personnel.
- The school regrets its inability to address parental inquiries on an individual basis.
- **Please note that the School Management does not accept donation in any kind whatsoever. Neither does the management authorize any person to do so.**
- **The school does not reserve any seats on any grounds other than the RTE quota, for direct siblings and for Nanded City Citizens. In case any person claims to secure a seat in our school through influence or consideration please bring it to the notice of administration for suitable action.**

**As per the government guidelines 25% seats at entry level (Nursery Class) are reserved as RTE Quota.**

  
Principal



Date: - 3<sup>rd</sup> November 2018